

## General Information

The California Council of Parent Participation Nursery Schools provides two types of financial assistance to its members:

- Grants
- Loans

Loans and grants are available to the following members:

- Established member schools
- Regional councils
- New member schools

All applicants must be in good standing and must be current in regard to dues and fees.

All applications must be submitted to your Regional Council President (if you belong to a regional council) or to your Area Vice President (if you are an independent member school) prior to review by the CCPNS Finance Committee.

## Loans

Loans are interest-free and shall not exceed the maximum amount of \$1,000.00

Loans must be repaid. Repayment begins six (6) months after the loan check is issued and terms are set at a minimum of 10% of the loan amount per month, not to exceed ten (10) months.

Loans are available to:

**Established member schools** experiencing financial difficulty resulting from:

- Organizational difficulty.
- An unexpected large outlay of money.
- Natural disaster.
- Significant drop in enrollment.

**Regional councils** experiencing significant loss of membership.

**New member schools** requiring funds to meet licensing requirements.

## Grants

Grants are available to a maximum amount of \$500.00. All grants are to be matched by the recipient.

A grant shall be given only once to any one member. The member, however, may choose to repay the grant at any time, thereby allowing future members of that organization to re-apply should the need arise at another time.

As with loans, matching grants are given to those meeting certain conditions. Matching grants are available to:

**Established member schools** for:

- Program expansion.
- Purchase of major equipment.

**New regional councils** to assist with expenses involved in the formation of a new regional council. (Details available from your area representative.)

**New schools** to assist with expenses involved in the formation of a new school. (Details available from your area representative.)

### Additional Information

All loan and grant applications are considered in order of receipt.

Loan and grant applications are available from your Regional Council President (RCP), Area Vice President, Finance Director in your area (North or South).

All applications must be accompanied by a current financial statement and a detailed description of the purpose for the loan or grant.

Exceptions to these guidelines may be considered on a case by case basis.

### Application Process

1. Obtain a complete loan and grant information packet from your RCP or Area VP and review it carefully.
2. Complete the application and submit it to your RCP or Area VP with the required financial information.
3. RCP or Area VP makes a recommendation to the Finance Committee which then makes its recommendations to the CCPPNS board of directors.
4. Upon approval by the board of directors, the treasurer issues a check.

### CCPPNS Mission Statement

CCPPNS, is a community of parents and educators committed to teaching and inspiring families through parent involvement and mutual support.

*(Use the space provided below to list the names and phone numbers of CCPPNS contacts for loans and grants.)*

School year: 19\_\_ - 19\_\_

#### **Regional Council President**

Name:

Phone #:

#### **Area Vice President**

Name:

Phone #:

#### **Area Finance Director**

Name:

Phone #:

Finance Committee  
(03/94)

## **CCPPNS LOAN & GRANT GUIDE**



*A Member Service of  
California Council of Parent  
Participation Nursery Schools, Inc.*